

BOAZ CITY BOARD OF EDUCATION

MINUTES OF SEPTEMBER 21, 2006

BOARD MEETING

The Boaz City Board of Education met in a regular board meeting on Thursday, September 21, 2006, at the "New" Boaz City Library.

INVOCATION

Mr. Tony King gave the invocation.

PLEDGE

Mrs. Fran Milwee led the group in the Pledge of Allegiance.

PRESENT

Four members of the board were present: Mrs. Fran Milwee, Mr. Tony King, Mr. Alan Davis, and Mr. Alan Perry. Dr. Roger Adams was absent.

AGENDA

The agenda was unanimously approved by the board, upon motion by Mr. Alan Davis, second by Mr. Alan Perry.

CONSENT AGENDA

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Perry, second by Mr. Tony King, the board unanimously voted to approve the consent agenda that consisted of the following:

- **Resignations:**
Memo #SB06-162 – **Amanda Umphrey** – Choral Teacher at Boaz High School effective August 28, 2006.

RECOGNITION OF VISITORS

Employees and friends of the Boaz City School System were present.

SPECIAL RECOGNITION

- Chief Terry Davis – A plaque was presented to Chief Davis for his untiring efforts in procuring grant funds to provide a safer school environment for the students and citizens of Boaz, Alabama.
- Mr. Tim McRae presented the board with two monetary contributions to the Boaz Middle School Library.

PUBLIC COMMENTS

APPROVAL OF MINUTES

Upon motion of Mr. Tony King, second by Mr. Alan Davis, the board unanimously approved the minutes of the August 10, 2006, work session and board meeting.

APPROVAL OF ACCOUNTS PAYABLE

Upon motion of Mr. Alan Perry, second by Mr. Alan Davis, the board unanimously approved the accounts payable for August 2006.

APPROVAL OF PAYROLL

Upon motion of Mr. Tony King, second by Mr. Alan Davis, the board unanimously approved the payroll for August 2006.

ADMINISTRATION

SUPERINTENDENT'S REPORT

Mr. Dishman gave a brief Superintendent's report.

Child Nutrition Program/ Career Tech Director

Ms. Becky Ray updated the Board on the following:

- Free and reduced lunch forms are in and completed.
 - Boaz Elementary
 - ❖ Free and reduced lunch percentages: 60.25%
 - Corley Elementary School
 - ❖ Free and reduced lunch percentages: 54.88%
 - Boaz Intermediate School
 - ❖ Free and reduced lunch percentages: 49.54%
 - Boaz Middle School
 - ❖ Free and reduced lunch percentages: 44.68%
 - Boaz High School
 - ❖ Free and reduced lunch percentages: 36.20%
- Six (6) students from Boaz High School are enrolled in the Career Tech Program at Snead Community College.
- Nineteen (19) Boaz High School students are enrolled in the Pilot Licensed Practical Nursing Program at Snead Community College. Ms. Amy Langley, instructor at Snead Community College is actually coming to Boaz High School and teaching these students the prerequisites that are required before the students are involved in clinicals.

Special Education Director

Ms. Robin Ragsdale updated the Board on the following:

- Professional Development was taking place today for gifted/talented education.
- Preparing for Professional Development in the following areas:
 - Adapted Physical Education
 - Autism

Federal Programs Director

Ms. Vivian Hallman informed the Board of the following:

- Book/article studies are being facilitated system wide.
- Walkthroughs across schools are continuing at each school. Example – Judy Bollinger, Assistant Principal at Boaz High School participated at Boaz Elementary School today. Principals facilitate these walkthrough and give written feedback to teachers.
- Three (3) schools attended the ARMT workshop last week on mathematics open ended questions.
- Science teachers will attend an Alabama Science workshop in October. Renee Adams, Boaz Middle School Science teacher will be presenting.
- ARI and AMSTI representatives visited the school system. They were pleased with progress to date.
- The average teacher attendance for last year school year was 97%. Hats off to the Boaz City School System teachers!

- Jeana Ross, Leland Dishman and Vivian Hallman will be presenting at the At-Risk Conference on September 27, 2006.
- Title II Accountability Report to Public – Class Size Reduction Units for 2005-2006 placements successful in making a significant improvement in preparing high school students for graduation and AHSGE.

*Community Education
Director*

Ms. Jeana Ross informed the Board of the following:

- Camp Boaz was a tremendous success.
- Two (2) Pre-Kindergarten classes have been formed at Boaz Elementary School. Each class consists of 18 children. The learning process that is going on there is unbelievable.
- Art in the Park and Pre-Kindergarten open house will be October 17, 2006 at Boaz Elementary School.
- Extended Day is going great.
- Tutoring will be starting at Boaz Middle School with Mr. Jeff Sanders, instructor.
- Adult evening classes have started at Boaz Elementary School. This program is also growing and we are looking at expanding.

Technology Director

Mr. Wayne Caudle informed the board of the following:

- Technology is rolling along strong.
- VOIP – the new phone system is up and running.
- Approval from E-RATE to switch from Bell South to DeltaCom has taken placed.
- Boaz High School distance learning classes (ACCESS) is soaring. We have provided 50 students with laptop computers.

Assistant Superintendent

Dr. Randall Haney informed the Board of the following:

- He impressed upon the Board members and media the amazement of the learning process that was going on in the Pre-Kindergarten classes through play.
- The Alabama High School Graduation Exam is being administered this week.
- The Five Year Capital Plan is on the agenda tonight for your approval. Also, attached is the Boaz City School System Capital Projects Plan with historical reference from the beginning of our creation of May 2004.
- We are in the process of inventorying non-capital and capital items at each school.
- The Facilities Assessment is due at the State Department but the software has changed and does not work. The State Department is working with us daily on this dilemma.
- Good news, all textbooks are here.

Financial Report

Chief Financial Officer

Mr. Brian Bishop updated the board on the following:

- The financial report and bank reconciliation for July and August was presented and explained to the board members.
- Additional information of reconciled cash balances from each school was presented to the board.
- We are in the process preparing for auditors.
- The new Accounting Procedure Manual for local schools and the Central Office business staff is on the agenda tonight for your approval. These procedures were reviewed by the State Department of Education during comprehensive monitoring and were found to comply with GAAP (Generally Accepted Accounting Procedures).
- Financial statements will be due to the State Department beginning November.
- The “new” School Fiscal Accountability Act was presented and explained to the Board.
- The dilemma with the issuance of purchasing cards to the teachers for instructional supply money was explained and resolved. Wachovia Bank will have the capability to issue the purchasing cards at the end of November. By good faith efforts from the Board, each school will be given \$2,000.00 to purchase supplies that are needed at this time.

PERSONNEL

Retirement

Becky Ray

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Perry, second by Mr. Tony King, the board unanimously voted to accept the resignation of Ms. Becky Ray with regret and send her best wishes on her retirement.

Resignations

Consent Agenda

Employments

21st Century Community

Learning Center Employees

Upon recommendation of Superintendent Dishman, motion by Mr. Tony King, second by Mr. Alan Davis, the board unanimously voted to approve the employment of the following:

- Ms. Tommie Childress and Ms. Carol Mullinax, site directors. This is an hourly position paying \$13.00 per hour with number of hours contingent upon student enrollment.
- Mr. Charles Zeller, teacher. This is an hourly position paying \$11.00 per hour with number of hours contingent upon student enrollment.
- Ms. Diane Patterson, tutor. This is an hourly position paying \$20.00 per hour for a maximum of six hours a week.

- Ms. Cara Davis, Ms. Kayla Musick, Ms. Megan Miller, Ms. Miranda Dugan, Ms. Amanda Cochran and Mr. Adam Upton, aides. This is an hourly part time position paying \$7.00 per hour with number of hours contingent upon student enrollment
- Ms. Sara Lowery, teacher assistant. This is an hourly part time position paying \$8.00 per hour for 2.5 hours per week

Jody Sanders

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Davis, second by Mr. Alan Perry, the board unanimously voted to approve the employment of Ms. Jody Sanders as Special Education Aide/Job Coach at Boaz High School.

Sara Lee Martin

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Perry, second by Mr. Tony King, the board unanimously voted to employ Ms. Sara Lee Martin as part-time teacher assistant for the Pre-Kindergarten Program at Boaz Elementary School. This is an hourly position paying \$11.00 per hour for a maximum of 19 hours per week.

April Duquette

Upon recommendation of Superintendent Dishman, motion by Mr. Tony King, second by Mr. Alan Davis, the board unanimously voted to employ Ms. April Duquette as half time choral director/music teacher with full medical benefits at Boaz High School.

Leave of Absence

Cynthia Lambert

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Davis, second by Mr. Alan Perry, the board unanimously voted to accept the request for leave of absence for Ms. Cynthia Lambert from approximately November 13, 2006 through the remainder of the school year. However, we cannot assure Mrs. Lambert that she will return to the same grade level position and same school.

Fill Leave of Absence

Maria Cantellano

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Perry, second by Mr. Tony King, the board unanimously voted to employ Ms. Maria Cantellano as a translator at Boaz Elementary School, while Ms. Aida Beard is on leave of absence from September 12 through December 19, 2006.

Unfinished Business

New Business

*Approval of Joining NACPA
(North Alabama Cooperation
Purchasing Association)*

Upon recommendation of Superintendent Dishman, motion by Mr. Tony King, second by Mr. Alan Davis, the board unanimously voted to join the North Alabama Cooperation Purchasing Association. The annual fee for

membership will be approximately \$1,500.00 per year but we should recover the membership money times over. This will be a major cost saving factor for our schools.

*Approval for Out of
State Travel*

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Davis, second by Mr. Alan Perry, the board unanimously voted to approve the out of state travel request for the Boaz High School Girls' Basketball team to Horn's Creek Resort in Ocoee, Tennessee, October 21-22, 2006.

*Approval to Compensate
Bus Drivers for Overnight
Trips*

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Perry, second by Mr. Tony King, the board unanimously voted to pay school bus drivers eight (8) dollars per hour for overnight trips and reimburse them for room and board as per board policy.

*Approval of Procedures for
Local School/Central Office
Accounting*

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Davis, second by Mr. Alan Perry, the board unanimously voted to approve the local school/central office accounting procedure manuals.

*Approval of the Five (5)
Year Capital Plan*

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Perry, second by Mr. Tony King, the board unanimously approved the Five (5) Year Capital Plan.

*Delegate for AASB's
2006 Convention*

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Davis, second by Mrs. Fran Milwee, the board unanimously nominated Mr. Tony King to represent the Boaz City School System's Board of Education at the AASB Delegate Assembly on December 7, 2006. Mr. Alan Davis was nominated as alternate.

*Education Media
Honor Roll*

Upon recommendation of Superintendent Dishman, motion by Mr. Tony King, second by Mr. Alan Davis, the board unanimously voted to recommend Ms. Cindy West of the Gadsden Times, Mr. Craig Wysock of the Sand Mountain Reporter, and Mr. Beech Hyde of WAVU Radio Station to be placed on the AASB's Educational Media Honor Roll.

*Approval of Out of
State Travel*

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Davis, second by Mr. Alan Perry, the board unanimously approved out of state travel to allow four students from Boaz High School to travel to St. Louis, Missouri to attend a meeting of the national FCCLA organization (Family, Career, and Community Leaders of America). This trip will take place November 16-19, 2006.

*Approval of Superintendent/
Board Goals for the 2006-2007
School Year*

Upon recommendation of Superintendent Dishman, motion by Mr. Alan Perry, second by Mr. Tony King, the board unanimously approved and lends unfaltering support to the accomplishment of the goals listed by the Superintendent for the 2006 -2007 school year.

The Superintendent shall:

- Present a true and balanced budget for FY2007 showing anticipated growth in the fund balance.
- Shall present a Professional Development plan that addresses improvement in the instructional program as measured by improved student performance.
- Shall develop a plan to improve the Principal's use of Data in evaluating student academic growth and teacher effectiveness.
- Pursue the completion of Phase II of the Boaz High School and the Central Office facility.
- Provide an instructional program that will continue to improve student performance as measured by ARMT.
- Actively pursue an attendance rate of 95% or greater in the Boaz City School System.
- Encourage and improve parent and community participation in all school related activities.
- Shall continue to participate in local, state, and national organizations to enhance his professional growth and highlight the Boaz City School System.
- Shall initiate the review and revision of the Boaz City School System Board of Education policy manual.
- Shall initiate AMSTI in Boaz Intermediate School and Boaz Middle School and evaluate the impact of the program on student learning and performance.
- Initiate a plan for system wide SACS accreditation.

**SCHOOL BOARD
REPORT OF
ACTIVITIES**

INFORMATION

- AABS Fall Meeting, September 26, 2006 at 6:30PM at Catfish Cabin

**DATE AND TIME
OF NEXT MEETING**

- October 19, 2006 at 6:30PM at the Boaz City Library

ADJOURNMENT

Motion by Mr. Alan Davis, second by Mr. Alan Perry, the unanimously voted to adjourn the board meeting.

Approved _____
Date

Fran Milwee, Board President

Leland L. Dishman, Secretary