

June 12, 2009

Gentlemen:

You are invited to bid on the items as listed herein. This bid invitation will remain open until June 26, 2009 at 10:00 a.m., at which time the bids will be opened publicly at the Office of the Superintendent, Boaz, Alabama. Please return this bid in a sealed envelope to the address below:

Dr. Randall Haney
Boaz City School System
126 Newt Parker Dr.
Boaz, Alabama 35957

PLEASE STATE ON RETURN ENVELOPE:

BID: Duplicating Paper, Toilet Tissue and Paper Towels
BID # 05 FY-2009

THIS WILL BE A ONE-TIME ORDER, DROP SHIPMENT.

All items shall be delivered to the Boaz City School System, Boaz, Alabama. **Prices quoted shall include delivery.**

If the total bid price exceeds \$10,000.00, State Law requires that a bid bond or cashier's check in the amount of five percent (5%) of the total bid price be submitted to the Board of Education with the bid. Bidders failing to submit bond or cashier's check will not be considered.

The Boaz City School System reserves the right to reject any or all bids, and to return any item(s) purchased as a result of this bid, which fail to meet bid specifications to the vendor at the vendor's expense. The Boaz City School System reserves the right to award this bid based on individual items, or the total of all items taken as a whole, or the combination of any items. All items purchased are to be used in the Boaz City School System; therefore, **no taxes are to be included.**

All bidders are to submit bids on the enclosed proposal forms furnished by the Boaz City School System. All items must have a unit price and an extended price. In case of discrepancies, the unit price will govern. No changes will be made to bids after they are received.

Sincerely,

Randall Haney
Assistant Superintendent

RH/ts
Attachments

BID NUMBER 05 FY-2009
DUPLICATING PAPER, TOILET TISSUE AND PAPER TOWELS

All deliveries must be on pallets.
There must be a two-day notice prior to shipment date.

Item No.	Quantity	Unit	Specifications	Unit Price	Total Price
1	750	case	Duplicating paper, 8 1/2" X 11" size, dual-purpose, low lint, 20 lb. weight with brightness of 84 or more. (Will run in all standard copiers, fax machines and Isographs.) Include sample of paper. Brand of paper bidding: _____	\$ _____	\$ _____
2	25	case	Duplicating paper, 8 1/2" X 14" size, dual-purpose, low lint, 20 lb. weight with brightness of 84 or more. (Will run in all standard copiers, fax machines and Isographs.) Include sample of paper. Brand of paper bidding: _____	\$ _____	\$ _____
3	100	case	Double-ply toilet tissue, 500 sheets per roll, _____ rolls per case, individually wrapped rolls. 4.5 X 4.5 sheet size. Brand of tissue bidding: _____ Number of sheets per Roll: _____ Must include sample.	\$ _____	\$ _____
4	100	case	Single-fold paper towels, Brown, minimum of 250 towels per package, 16 Packages per case. Brand of paper towel bidding: _____ Number of towels per package: _____	\$ _____	\$ _____

**BID NUMBER 03 FY-2007
 DUPLICATING PAPER, TOILET TISSUE AND PAPER TOWELS**

Item No.	Quantity	Unit	Specifications	Unit Price	Total Price
5	50	case	Multi-fold paper towel, 9 1/4" X 9 1/4" size, brown, minimum of 250 towels per package, 16 packages per case. Brand of paper towel bidding: _____ Number of towels per package: _____ Number of packages per case: _____ Total number of towels per case: _____	\$ _____	\$ _____
6	120	case	White household roll towels, 2-ply approximately 11" X 10.9" size, minimum of 100 sheets per roll, 30 rolls per case. Must include sample. Brand of roll towel bidding: _____ Number of sheets per roll: _____ _____ Number of rolls per case: _____ Total number of sheets per Case: _____	\$ _____	\$ _____
7	75	case	8" roll towels, brown, minimum of 400' per roll, 12 rolls per case. Brand of roll towel bidding: _____ Number of feet per roll: _____ _____ Number of rolls per case: _____ Total number of feet per case: _____	\$ _____	\$ _____
8	250	case	9" roll toilet tissue, double-(Must provide dispensers for BMS) Ply, 4" X 2", 1000' roll. 3" core Must include sample. Brand of tissue bidding: _____	\$ _____	\$ _____
9	50	case	9" Center Pull Paper Towels- Must include sample. Brand of tissue bidding: _____	\$ _____	\$ _____

**IF YOU HAVE QUESTIONS PERTAINING TO THE BID, PLEASE DIRECT ALL CALLS TO:
 Randall Haney, Assistant Superintendent 256-593-8180.**

BID NUMBER 05 FY-2009

BID
DATE: _____

BID TIME: _____

BID INVITATION
FOR: _____

We are in a position to furnish the items listed at the prices shown and can make shipment within _____ days after receipt of the order. I hereby affirm I have not been in agreement or collusion among bidders or prospective bidders in restraint of freedom of competition by agreement to fix prices or to refrain from bidding.

SIGNATURE _____

PRINTED _____

FIRM _____

ADDRESS _____

TELEPHONE NUMBER _____

FAX NUMBER _____

DATE _____

Sworn to and subscribed before me this _____ day of, _____, _____.

NOTARY PUBLIC

Commission Expiration

BID NUMBER 05 FY-2009

BOAZ CITY SCHOOLS

BID SUMMARY FORM

TITLE: TOILET TISSUE AND PAPER TOWELS ID NUMBER 05 FY-2009

ITEM #	ITEM				
1	Duplicate Paper 8 1/2 x 11	_____	_____	_____	_____
2	Duplicate Paper 8 1/2 x 14	_____	_____	_____	_____
3	Double Ply Toilet Tissue	_____	_____	_____	_____
4	Single Fold Paper Towels	_____	_____	_____	_____
5	Multi-fold Paper Towels	_____	_____	_____	_____
6	White Roll Towels	_____	_____	_____	_____
7	8" Roll Towels, Brown	_____	_____	_____	_____
8	9" Roll Toilet Tissue	_____	_____	_____	_____
8	9" Center Pull Paper Towels	_____	_____	_____	_____
	Totals	_____	_____	_____	_____