

# BOAZ CITY SCHOOLS

Boaz, Alabama



## **POSITION ANNOUNCEMENT**

**Job Title:** Camp Boaz Co-Site Director

**Opening Date:** March 18, 2022

**Closing Date:** Until Filled

**FLSA Status:** Non-Exempt

**Salary:** Hourly

**Expected Workday:** As defined by the Community Education Director/Federal Programs Director

**Terms of Employment:** Part-Time/Temporary

**Reports To:** Camp Boaz Site Director

**Job Goals:**

- Provide each student with optimum expanded opportunities to learn, achieve, grow, and succeed to his/her fullest potential through high academic standards in a safe and controlled environment.

**Qualifications:**

- Certification in the appropriate teaching areas
- Must be Highly Qualified (HQ) in accordance with Alabama Department of Education Standards
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable
- Must be enthusiastic, motivated and to be able to work in both an upbeat team environment
- Must complete or have completed the fingerprinting and background check process
- Able to climb stairs and lift up to 50 pounds
- Be able to relate to adults and children with respect, patience and compassion and enforce boundaries and limits
- Must have prior experience in Extended Day Programs and/or Summer Enrichment Programs

**Performance Responsibilities and Essential Functions:**

- Must have knowledge of the required curriculum in accordance with the standards expected of a Highly Qualified (HQ) teacher as defined by the Alabama Department of Education Standards for HQ
- Assess the skills of the student in order to create long-term and short-term goals and track individual and group progress
- Practice techniques suited specifically for each student's unique needs and learning styles
- Provide leadership and supervision for children ages 4-13. Daily responsibilities include leading children in fun activities and ensuring a fun, safe and caring environment.
- Lead daily recreational activities, arts & crafts projects and other camp activities.
- Program Management – collections, attendance, and child nutrition

**Evaluation:** Performance of this job will be evaluated in accordance with provisions of the Boaz City Board of Education.

**Point of Contact:** Brandy Tarvin, Community Education Director  
(256) 593-8180 btarvin@boazk12.org