

BOAZ CITY SCHOOLS

Boaz, Alabama



POSITION ANNOUNCEMENT

Job Title: Extended Day Nurse

Opening Date: June 23, 2022

Closing Date: Until Filled

FLSA Status: Non-Exempt

Salary: Hourly

Expected Workday: As assigned by Extended Day Director

Terms of Employment: Part-Time, temporary

Reports To: Community Education Coordinator/Extended Day Director

Job Goals:

- To maintain a climate of health and well-being within the BCSS extended day program.

Qualifications:

- Must have graduated from an accredited school of nursing.
- Must be a Licensed Practical Nurse or RN
- Such alternatives to the above qualifications as the Board may require.

Performance Responsibilities and Essential Functions:

- Investigates individual health problems of all students and consults with appropriate agencies for treatment then follow-up and submits any required reports.
- Administer first aid in accordance with established first aid procedures and state guidelines
- Monitor all diabetic students and administer all medication, injections as needed
- Assume authority, in the absence of a physician, for the care of a student or staff member who has suffered an injury or emergency illness.
- Prepare and submit reports for the Lead School Nurse
- Advise teachers on health matters, particularly regarding screening for student health defects
- Assist school personnel in establishing sanitary conditions in schools

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Boaz City Board of Education.

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